

**UNIFIED SCHOOL DISTRICT NUMBER 311
PRETTY PRAIRIE, KANSAS**

FINANCIAL STATEMENT

FISCAL YEAR ENDED JUNE 30, 2018

**Unified School District Number 311
Pretty Prairie, Kansas**

Fiscal Year Ended June 30, 2018

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**Unified School District Number 311
Pretty Prairie, Kansas**

Fiscal Year Ended June 30, 2018

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INDEPENDENT AUDITOR'S REPORT

The Board of Education
Unified School District Number 311
Pretty Prairie, Kansas 67570

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the Unified School District Number 311, as of and for the year ended June 30, 2018, and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statement, the financial statement is prepared by Unified School District Number 311 on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

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Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of Unified School District Number 311 as of June 30, 2018, or changes in its financial position and cash flows thereof for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of Unified School District Number 311 as of June 30, 2018, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures – actual and budget, individual fund schedules of regulatory basis receipts and expenditures – actual and budget, schedule of regulatory basis receipts and disbursements – agency funds, schedules of regulatory basis receipts, expenditures and unencumbered cash – district activity funds, and schedules of regulatory basis receipts and expenditures – actual and budget – related municipal entity (Schedules 1, 2, 3, 4, and 5 as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, however are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statement of the Unified School District Number 311, a Municipality, as of and for the year ended June 30, 2017 (not presented herein), and have issued our report thereon dated September 28, 2017, which contained an unmodified opinion on the basic financial statement. The 2017 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration, at the following link <http://admin.ks.gov/offices/chief-financial-officer/municipal-services>. The 2017 actual column (2017 comparative information) presented in the individual fund schedules of regulatory basis receipts and expenditures – actual and budget for the year ended June 30, 2018 (Schedule 2 as listed in the table of contents) is presented for purposes of additional analysis and is not a required part of the basic financial statement. Such 2017 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2017 basic financial statement. The 2017 comparative information was subjected to the auditing procedures applied in the audit of the 2017 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2017 basic financial statement or to the 2017 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2017 comparative information is fairly stated in all material respects in relation to the basic financial statement as a whole for the year ended June 30, 2017, on the basis of accounting described in Note 1.

Swindoll, Janzen, Hawk & Loyd, LLC

Swindoll, Janzen, Hawk, & Loyd LLC
Hutchinson, KS

December 3, 2018

Unified School District Number 311
Pretty Prairie, Kansas

SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH

Regulatory Basis

For the Year Ended June 30, 2018

	Beginning Unencumbered Cash Balance	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Encumbrances and Accounts Payable	Ending Cash Balance
GENERAL FUNDS:						
General Fund	\$ 3,850	\$ 2,164,998	\$ 2,168,848	\$ -	\$ 60	\$ 60
Supplemental General Fund	33,119	749,425	729,633	52,911	16,305	69,216
SPECIAL PURPOSE FUNDS:						
At Risk (4 YR Old) Fund	-	57,654	23,363	34,291	-	34,291
At Risk (K-12) Fund	126,510	204,168	235,745	94,933	-	94,933
Capital Outlay Fund	372,735	270,449	265,039	378,145	28,403	406,548
Food Service Fund	59,728	183,564	182,973	60,319	-	60,319
Professional Development Fund	29,259	6,975	10,265	25,969	-	25,969
Special Education Fund	241,439	344,795	359,094	227,140	-	227,140
Career and Postsecondary Education Fund	122,941	242,418	240,718	124,641	1,500	126,141
KPERS Special Retirement Contribution Fund	-	196,572	196,572	-	-	-
Recreation Commission Fund	4,840	42,277	43,500	3,617	-	3,617
Contingency Reserve Fund	271,010	-	-	271,010	-	271,010
OWLS Grant Fund	1,067	-	-	1,067	-	1,067
Pre-K Grant Fund	-	19,844	19,844	-	-	-
Small Rural School Grant Fund	-	26,959	26,959	-	-	-
Textbook & Student Material Revolving Fund	77,505	28,232	39,770	65,967	2,500	68,467
Title I Fund	-	45,995	45,995	-	-	-
Title II-A Fund	-	12,393	12,393	-	-	-
Title IV Fund	-	926	926	-	-	-
Gate Receipts	2,473	6,141	8,483	131	-	131
School Projects	18,674	42,219	36,493	24,400	-	24,400
BOND AND INTEREST FUND:						
Bond and Interest Fund	253,991	140,524	142,755	251,760	-	251,760
TRUST FUND:						
Special Education Gift Fund	10,000	-	-	10,000	-	10,000
RELATED MUNICIPAL ENTITY:						
Recreation Commission	33,036	45,465	41,158	37,343	-	37,343
Total Reporting Entity (Excluding Agency Funds)	\$ 1,662,177	\$ 4,831,993	\$ 4,830,526	\$ 1,663,644	\$ 48,768	\$ 1,712,412

COMPOSITION OF CASH

Citizens Bank of Kansas	
District Checking	\$ 1,640,671
High School Checking	44,343
Middle School Checking	4,295
Grade School Checking	5,910
Certificates of Deposit	10,000
Related Municipal Entity	37,343
Total Cash	1,742,562
Agency Funds per Schedule 3	(30,150)
Total Reporting Entity (Excluding Agency Funds)	\$ 1,712,412

UNIFIED SCHOOL DISTRICT NUMBER 311

PRETTY PRAIRIE, KANSAS

NOTES TO THE FINANCIAL STATEMENT

FISCAL YEAR ENDED JUNE 30, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Municipal Financial Reporting Entity

Unified School District Number 311 (the District) is a municipal corporation governed by an elected seven-member board. This financial statement presents the Unified School District Number 311 (the municipal financial reporting entity) and its related municipal entity. The related municipal entity is included in the District's reporting entity because it was created to benefit the District and/or its constituents.

Recreation Commission. The District's Recreation Commission oversees recreational activities. The Recreation Commission operates as a separate governing body, but the District levies the taxes for the Recreation Commission, and the Recreation Commission has only the powers granted by statute, K.S.A 12-1928. The Recreation Commission cannot purchase real property but can acquire real property by gift. Complete financial records for the Recreation Commission may be reviewed at the administrative offices of the District at 206 E. Main, Pretty Prairie, KS 67570.

(b) Regulatory Basis Fund Types

General Fund – the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

Special Purpose Fund – used to account for the proceeds of specific tax levies and other specific regulatory receipt sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

Bond and Interest Fund – used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long-term debt.

Capital Project Fund – used to account for the debt proceeds and other financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Business Fund – funds financed in whole or in part by fees charged to users of the goods or services (i.e. enterprise and internal service funds, etc.).

Trust Fund – funds used to report assets held in trust for the benefit of the municipal financial reporting entity (i.e. pension funds, investment trust funds, private purpose trust funds which benefit the municipal reporting entity, scholarship funds, etc.).

Agency Fund – funds used to report assets held by the municipal reporting entity in a purely custodial capacity (payroll clearing, county treasurer tax collection accounts, etc.).

(c) Basis of Accounting

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America. The Kansas Municipal Audit and Accounting Guide (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities, or deferred inflows or outflows, other than those mentioned above.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

(c) Basis of Accounting (Cont.)

The District has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the District to use the regulatory basis of accounting.

(d) Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the General Fund, Special Purpose Funds (unless specifically exempted by statute), Bond and Interest Funds and Business Funds. Although directory rather than mandatory, the statutes provided for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of budget for the succeeding calendar year on or before August 1st.
2. Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in regulatory receipts other than ad valorem property taxes. To do this a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. There were budget amendments for this year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which regulatory receipts are recognized when cash is received and expenditures include disbursements, accounts payable and encumbrances with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

A legal operating budget is not required for Capital Projects Funds, Trust Funds, and the following Special Purpose Funds: Title I, Title II-A, Title IV, Small Rural School Fund, Pre-K Grant, OWLS Grant, Contingency Reserve, Textbook & Student Material Revolving, Gate Receipts, and School Projects.

Spending in funds which are not subject to the legal annual operating budget requirements is controlled by federal regulations, other statutes or by the use of internal spending limits established by the governing body.

2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Compliance with Kansas Statutes

No statutory violations were noted in 2018.

3. DEPOSITS AND INVESTMENTS

K.S.A. 9-1401 establishes the depositories which may be used by the District. The statute requires banks eligible to hold the District's funds have a main or branch bank in the county in which the District is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The District has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the District's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities, temporary notes; no fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The District has no investment policy that would further limit investment choices.

Concentration of credit risk. State statutes place no limit on the amount the District may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405. At June 30, 2018, the District held no investments.

Custodial credit risk - deposits. Custodial credit risk is the risk that in the event of bank failure, the District's deposits may not be returned to it. State statutes require the District's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka. All deposits were legally secured at June 30, 2018.

At year end, the carrying amount of the District's deposits was \$1,742,562 and the bank balance was \$1,909,998. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, \$250,000 was covered by FDIC insurance and the remaining \$1,659,998 was collateralized with securities held by the pledging financial institution's agents in the District's name.

Custodial credit risk—investments. For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments to be adequately secured.

4. IN-SUBSTANCE RECEIPT IN TRANSIT

The District received \$161,584 subsequent to June 30, 2018, and as required by K.S.A. 72-6417 and 72-6434, the receipt was recorded as an in-substance receipt in transit and included as a receipt for the year ended June 30, 2018.

5. INTERFUND TRANSFERS

Operating transfers were as follows:

<u>From</u>	<u>To</u>	<u>Regulatory Authority</u>	<u>Amount</u>
General Fund	Special Education Fund	K.S.A. 72-6478	\$ 226,917
General Fund	Food Service Fund	K.S.A. 72-6478	40,000
General Fund	Career and Postsecondary Ed. Fund	K.S.A. 72-6478	130,000
General Fund	At Risk (4 YR Old) Fund	K.S.A. 72-6478	37,654
General Fund	At Risk (K-12) Fund	K.S.A. 72-6478	31,012
General Fund	Professional Development Fund	K.S.A. 72-6478	5,000
Supplemental General Fund	At Risk (4 YR Old) Fund	K.S.A. 72-6478	20,000
Supplemental General Fund	At Risk (K-12) Fund	K.S.A. 72-6478	173,156
Supplemental General Fund	Special Education Fund	K.S.A. 72-6478	116,379
Supplemental General Fund	Food Service Fund	K.S.A. 72-6478	15,000
Supplemental General Fund	Career and Postsecondary Ed. Fund	K.S.A. 72-6478	105,000
			<u>\$ 900,118</u>

6. LONG-TERM DEBT

Changes in long-term liabilities for the District for the year ended June 30, 2018, were as follows:

<u>Issue</u>	<u>Interest Rates</u>	<u>Date of Issue</u>	<u>Amount of Issue</u>	<u>Date of Final Maturity</u>	<u>Balance Beginning of Year</u>	<u>Additions</u>	<u>Reductions/ Payments</u>	<u>Balance End of Year</u>	<u>Interest Paid</u>
General Obligation Bonds: Refunding Series 2011	3.00-3.30%	9/1/2011	\$1,235,000	9/1/2022	\$ 790,000	\$ -	\$ 120,000	\$ 670,000	\$ 22,755
Capital Leases: QZAB	0.00%	8/15/2013	1,300,000	8/15/2028	1,040,000	-	86,667	953,333	-
Copier Lease	13.76%	6/19/2018	-	6/19/2023	-	39,460	-	39,460	-
Total Contractual Indebtedness					\$ 1,830,000	\$ 39,460	\$ 206,667	\$ 1,662,793	\$ 22,755

Current maturities of long-term debt and interest for the next five years and in five year increments through maturity are as follows:

	<u>Year</u>						
	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023-2027</u>	<u>2028-2032</u>	<u>Total</u>
Principal:							
General Obligation Bonds: Refunding Series 2011	\$ 120,000	\$ 130,000	\$ 135,000	\$ 140,000	\$ 145,000	\$ -	\$ 670,000
Capital Leases:							
QZAB	86,667	86,667	86,667	86,667	433,333	173,332	953,333
Copier Lease	5,893	6,756	7,746	8,882	10,183	-	39,460
Total Principal	212,560	223,423	229,413	235,549	588,516	173,332	1,662,793
Interest:							
General Obligation Bonds: Refunding Series 2011	19,155	15,405	11,430	7,095	2,393	-	55,478
Capital Leases:							
QZAB	-	-	-	-	-	-	-
Copier Lease	5,065	4,202	3,212	2,076	1,549	-	16,104
Total Interest	24,220	19,607	14,642	9,171	3,942	-	71,582
Total Principal and Interest	\$ 236,780	\$ 243,030	\$ 244,055	\$ 244,720	\$ 592,458	\$ 173,332	\$ 1,734,374

7. DEFINED BENEFIT PENSION PLAN

Plan Description. The district participates in the Kansas Public Employees Retirement System (KPERs), a cost-sharing, multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq. Kansas law establishes and amends benefit provisions. KPERs issues a publicly available financial report that includes financial statements and required supplementary information. KPERs' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERs website at www.kpers.org or by writing to KPERs (611 South Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

Contributions. K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERs member-employee contribution rates. KPERs has multiple benefit structures and contribution rates depending on whether the employee is a KPERs 1, KPERs 2, or KPERs 3 member. KPERs 1 members are active and contributing members hired before July 1, 2009. KPERs 2 members were first employed in a covered position on or after July 1, 2009 and KPERs 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERs member-employee contribution rate of 6% of covered salary for KPERs 1, KPERs 2, and KPERs 3 members. Member contributions are withheld by their employer and paid to KPERs according to the provisions of Section 414(h) of the Internal Revenue Code.

7. DEFINED BENEFIT PENSION PLAN (CONT.)

State law provides that the employer contribution rates for KPERS 1, KPERS 2 and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1.00% contribution rate with a 0% moratorium from the period of July 1, 2017 through September 30, 2017 for the Death and Disability Program) was 10.81% for the fiscal year ended June 30, 2017. The actuarially determined employer contribution rate was 12.01% for the fiscal year ended June 30, 2018. Per 2016 House Substitute for Senate Bill 161, section 98(a)(1), state general fund and expanded lottery act revenue funds for employer contributions to KPERS were deferred. The amount deferred for school contributions was \$92,917,091 for the fiscal year ended June 30, 2016 and the anticipated repayments per SB 249 were nullified per HB2052 during fiscal year 2017.

The State of Kansas Contribution to KPERS for all school municipalities for the year ending June 30, 2017, received as of June 30th was \$304,596,361. Per 2017 Senate Substitute for House Bill 2052, Section 37(a), state general fund employer contributions to KPERS were decreased by \$64,130,234 for the fiscal year ended June 30, 2017. Section 43(17) of the bill also stipulates that repayments of the reduced contributions are to be amortized over twenty years at a level dollar amount commencing in fiscal year 2018. The level dollar amount was computed to be \$6.4 million dollars per year.

The State of Kansas is required to contribute the statutory required employer's share, except for retired District employees. The District is responsible for the employer's portion of the cost for retired District employees. The District received and remitted amounts equal to the statutory contribution rate, which totaled \$196,572 for the year ended June 30, 2018.

Net Pension Liability: At June 30, 2018, the District's proportionate share of the collective net pension liability reported by KPERS was \$2,408,884. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2016, which was rolled forward to June 30, 2017. The District's proportion of the net pension liability was based on the ratio of the District's contributions to KPERS, relative to the total employer and non-employer contributions of the State/School subgroup within KPERS for the fiscal year ended June 30, 2017. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in these financial statements.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publically available on the website at www.kpers.org or can be obtained as described above.

8. OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS

(a) Other Post-Employment Benefits

As provided by K.S.A. 12-5040, the District allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the District is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in this financial statement.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the District makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured.

(b) Compensated Absences

Sick Leave

Certified Employees – The policy regarding sick pay is that each teacher will be allowed ten days sick leave per year, accumulative to 90 days. The Board will pay \$56 per day for each day of sick leave over 90 days at the end of each contract year. Upon retirement or resignation, an employee will be paid \$56 per day for unused sick leave.

8. OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS (CONT.)

(b) Compensated Absences (cont.)

Sick Leave (cont.)

Non-Certified Employees – The policy regarding sick pay is that each non-certified employee eligible for sick leave will be allowed ten days sick leave per year, accumulative to 90 days. The Board will pay 70% of the daily rate for a substitute (i.e. a substitute secretary, substitute custodian, or substitute cook) for each day of sick leave over 90 days at the end of the contract year. Upon retirement or resignations, an employee will be paid 70% the daily rate for a substitute for each day of unused sick leave.

Vacation Leave

Classified employees under contract for 12 months receive vacation pay according to the following schedule:

1. The custodians, treasurer, and clerk receive two weeks paid vacation leave if duty begins at the beginning of the contract year (July 1).
2. The superintendent receives four weeks paid vacation leave.
3. The HS/MS principal receives four weeks (20 days) paid vacation leave.

Personal Leave

Certified Employees – Each employee is allowed three days of personal leave each contract year, accumulative to five days.

Sick Leave Pool

All Certified/Non-Certified employees who earn sick leave are required to participate in the sick leave pool, unless they opted out of participation in the 2006-2007 school year. The participants are required to contribute two days to the sick leave pool during the first contract year of participation and one day per year in any year when the number of days in the pool on September 1st falls below 300 days. Employees who have depleted their accumulated sick leave can make application to the sick leave screening board. A participant can apply for up to 15% of the sick leave pool days that have accumulated by September 1. The fiscal year for the sick leave pool will be from September 1 through August 30.

(c) Termination Benefits

The District provides an early retirement program for certain eligible employees. Employees are eligible if they are certified employees and the employee must have 15 years or more of consecutive years of employment in a certified position in the District and be at least 60 years of age. Notification of early retirement must be given to the District by February 1 in the year prior to the retirement date. The early retirement benefit is calculated based on a percentage of the employee's final annual base contract salary, with the percentage based on the year of benefit as detailed below:

Year of Benefit	Percentage of Last Annual Salary
1st Year	20%
2nd Year	18%
3rd Year	16%
4th Year	14%
5th Year	12%

The benefit shall be paid by the District until the retiree reaches social security retirement age. The retiree is also eligible to continue their health insurance coverage until age 65, by deduction of the monthly premium from the early retirement benefit, or by the retiree paying his/her own monthly premium. The District will pay \$75 per month towards this insurance.

9. RELATED PARTY TRANSACTIONS

Unified School District Number 311 is the taxing authority for the Pretty Prairie Recreation Commission. During the fiscal year ended June 30, 2018, the District levied a total tax of 1.988 mills for the Recreation Commission, which is in turn appropriated to the Pretty Prairie Recreation Commission for its operations. Also, there is an informal agreement between the District and the Recreation Commission for use of District facilities when they are not otherwise being used by the District.

During the year ended June 30, 2018, the District had deposits in the amount of \$1,909,998 in a bank which is an employer of a board member. At June 30, 2018, there were no amounts payable to this bank.

10. CLAIMS AND JUDGMENTS

The District participates in federal and state programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the District may be required to reimburse the grantor government. As of the date of this report, grant expenditures have not been audited but the District believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any of the individual governmental funds or the overall financial position of the District.

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. The District has purchased commercial insurance for these potential risks. There have been no significant reductions in insurance coverage from 2017 to 2018, and there were no settlements that exceeded insurance coverage in the past three years.

11. SUBSEQUENT EVENTS

Management has evaluated the effects on the financial statement of subsequent events occurring through the date of this report, which is the date at which the financial statement was available to be issued.

**UNIFIED SCHOOL DISTRICT NUMBER 311
PRETTY PRAIRIE, KANSAS**

REGULATORY-REQUIRED

SUPPLEMENTARY INFORMATION

FOR THE YEAR ENDED JUNE 30, 2018

Unified School District Number 311
Pretty Prairie, Kansas

SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis
(Budgeted Funds Only)

For the Year Ended June 30, 2018

	<u>Certified Budget</u>	<u>Adjustments to Comply with Legal Max</u>	<u>Total Budget for Comparison</u>	<u>Expenditures Chargeable to Current Year</u>	<u>Variance Over (Under)</u>
GENERAL FUNDS:					
General Fund	\$ 2,315,468	\$ (146,620)	\$ 2,168,848	\$ 2,168,848	\$ -
Supplemental General Fund	760,000	(30,367)	729,633	729,633	-
SPECIAL PURPOSE FUNDS:					
At Risk (4 YR Old) Fund	86,540	-	86,540	23,363	(63,177)
At Risk (K-12) Fund	317,360	-	317,360	235,745	(81,615)
Capital Outlay Fund	464,257	-	464,257	265,039	(199,218)
Food Service Fund	206,000	-	206,000	182,973	(23,027)
Professional Development Fund	11,000	-	11,000	10,265	(735)
Special Education Fund	463,760	-	463,760	359,094	(104,666)
Career and Postsecondary Education Fund	252,780	-	252,780	240,718	(12,062)
KPERS Special Retirement Contribution Fund	203,846	-	203,846	196,572	(7,274)
Recreation Commission Fund	43,500	-	43,500	43,500	-
BOND AND INTEREST FUND:					
Bond and Interest Fund	<u>142,755</u>	<u>-</u>	<u>142,755</u>	<u>142,755</u>	<u>-</u>
Total	\$ 5,267,266	\$ (176,987)	\$ 5,090,279	\$ 4,598,505	\$ (491,774)

**Unified School District Number 311
Pretty Prairie, Kansas**

GENERAL FUND**GENERAL FUND****SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET****Regulatory Basis****For the Year Ended June 30, 2018****(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)**

	2017 Actual	2018		Variance Over (Under)
		Actual	Budget	
Receipts:				
State aid	\$ 1,942,304	\$ 1,934,002	\$ 1,989,781	\$ (55,779)
KPERS state aid	129,426	-	-	-
Special education aid	239,206	226,917	322,200	(95,283)
Mineral production tax	442	2,119	552	1,567
Interest on idle funds	7,266	-	-	-
Miscellaneous reimbursements	4,861	1,960	-	1,960
Miscellaneous revenue	-	-	2,935	(2,935)
Total Receipts	2,323,505	2,164,998	\$ 2,315,468	\$ (150,470)
Expenditures:				
Instruction -				
Certified salaries	702,258	647,326	\$ 595,546	\$ 51,780
Non-certified salaries	43,106	49,619	67,000	(17,381)
Insurance	75,419	91,572	90,000	1,572
Social Security	53,065	52,582	60,000	(7,418)
Other benefits	9,541	10,200	25,000	(14,800)
Other purchased services	-	4,006	-	4,006
Supplies - technology	2,500	2,575	21,490	(18,915)
Student Support Services -				
Certified salaries	40,845	45,104	41,552	3,552
Insurance	7,452	900	7,500	(6,600)
Social Security	3,098	3,191	3,100	91
Other benefits	38	202	350	(148)
Instruction Support Staff -				
Certified salaries	49,937	53,113	56,644	(3,531)
Insurance	5,988	6,336	7,500	(1,164)
Social Security	3,820	3,994	4,500	(506)
Other benefits	47	248	450	(202)
General Administration -				
Certified salaries	34,279	85,686	86,534	(848)
Non-certified salaries	4,000	4,000	4,312	(312)
Insurance	6,460	5,930	9,000	(3,070)
Social Security	2,630	6,145	6,400	(255)
Other employee benefits	32	229	235	(6)

**Unified School District Number 311
Pretty Prairie, Kansas**

GENERAL FUND**GENERAL FUND****SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET****Regulatory Basis****For the Year Ended June 30, 2018****(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)**

	2018			Variance Over (Under)
	2017 Actual	Actual	Budget	
Expenditures (cont.):				
General Administration (cont.) -				
Purchased professional services	\$ 12,134	\$ 20,727	\$ 25,000	\$ (4,273)
Purchased property services	1,360	1,462	1,500	(38)
Insurance	-	15,298	64,000	(48,702)
Communications	8,613	6,312	9,000	(2,688)
Other purchased services	-	454	-	454
Supplies	4,385	4,577	4,000	577
Other	145	145	300	(155)
School Administration -				
Certified salaries	106,388	69,742	73,794	(4,052)
Non-certified salaries	81,008	66,063	78,400	(12,337)
Insurance	7,942	12,628	7,500	5,128
Social Security	13,233	9,233	14,000	(4,767)
Other employee benefits	162	863	2,000	(1,137)
Other purchased services	(955)	(334)	-	(334)
Supplies	-	-	9,000	(9,000)
Property and equipment	-	2,120	-	2,120
Operations and Maintenance -				
Non-certified salaries	80,231	87,876	-	87,876
Insurance	6,000	4,730	-	4,730
Social Security	4,976	6,504	-	6,504
Other employee benefits	61	3,118	-	3,118
Cleaning	600	1,140	1,200	(60)
Repairs and maintenance	2,708	925	3,500	(2,575)
Insurance	-	32,263	35,000	(2,737)
Electricity	64,695	69,383	69,800	(417)
Motor fuel	2,906	3,033	4,000	(967)
Student Transportation Services -				
Supervision -				
Non-certified salaries	5,707	3,950	6,370	(2,420)
Social Security	394	270	500	(230)
Other employee benefits	5	26	50	(24)
Vehicle Operating Services -				
Non-certified salaries	61,587	57,096	66,640	(9,544)
Social Security	4,073	4,227	4,500	(273)
Other employee benefits	53	2,380	3,000	(620)
Other purchased services	1,006	9,762	22,229	(12,467)
Supplies	22,553	26,093	25,000	1,093

**Unified School District Number 311
Pretty Prairie, Kansas**

GENERAL FUND

GENERAL FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

		2018		
	2017 Actual	Actual	Budget	Variance Over (Under)
Expenditures (cont.):				
Student Transportation Services (cont.) -				
Vehicle & Maintenance Services -				
Non-certified salaries	\$ 2,750	\$ 875	\$ 3,038	\$ (2,163)
Social Security	190	65	-	65
Other employee benefits	2	105	250	(145)
Other purchased services	-	-	2,200	(2,200)
Purchased property services	34,019	23,170	38,000	(14,830)
Supplies	6,092	4,532	4,500	32
Other Support Services -				
Certified salaries	2,783	4,946	5,880	(934)
Non-certified salaries	33,421	46,407	34,300	12,107
Insurance	4,700	7,900	5,000	2,900
Social Security	2,709	3,915	2,900	1,015
Other employee benefits	(158)	1,341	200	1,141
Purchased professional services	270	2,633	500	2,133
Food Service Operations -				
Reimbursed expenses	5,973	7,353	-	7,353
Outgoing Transfers -				
Capital Outlay Fund	96,917	-	-	-
Food Service Fund	31,643	40,000	-	40,000
Professional Development Fund	-	5,000	-	5,000
Special Education Fund	242,623	226,917	322,200	(95,283)
Career and Postsecondary Education Fund	59,810	130,000	75,000	55,000
KPERs Special Retirement Contribution Fund	129,426	-	-	-
At Risk (4 YR Old) Fund	-	37,653	99,488	(61,835)
At Risk (K-12) Fund	130,000	31,012	104,616	(73,604)
Adjustment to comply with legal max	-	-	(146,620)	146,620
Total Expenditures	<u>2,319,655</u>	<u>2,168,848</u>	<u>\$ 2,168,848</u>	<u>\$ -</u>
Receipts Over (Under) Expenditures	3,850	(3,850)		
Unencumbered Cash, Beginning	<u>-</u>	<u>3,850</u>		
Unencumbered Cash, Ending	<u>\$ 3,850</u>	<u>\$ -</u>		

**Unified School District Number 311
Pretty Prairie, Kansas**

GENERAL FUND

SUPPLEMENTAL GENERAL FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

		2018		
	2017	Actual	Budget	Variance Over (Under)
	Actual			
Receipts:				
Taxes and Shared Revenue -				
Ad valorem property	\$ 422,453	\$ 454,207	\$ 484,451	\$ (30,244)
Delinquent tax	8,553	11,728	8,750	2,978
Motor vehicle tax	37,399	39,788	38,907	881
Recreational vehicle tax	604	614	553	61
Commercial vehicle tax	2,552	2,802	623	2,179
Supplemental state aid	290,333	240,286	240,286	-
Total Receipts	<u>761,894</u>	<u>749,425</u>	<u>\$ 773,570</u>	<u>\$ (24,145)</u>
Expenditures:				
Instruction -				
Purchased professional services	29,916	40,932	\$ 41,315	\$ (383)
Other purchased services	895	6,143	10,000	(3,857)
Supplies	81,862	130,244	77,000	53,244
Property and equipment	4,965	-	5,000	(5,000)
Student Support Services -				
Supplies	1,151	642	-	642
Instruction Support Staff -				
Supplies	6,265	9,174	7,558	1,616
Property and equipment	-	2,604	-	2,604
School Administration -				
Purchased professional services	650	3,664	-	3,664
Other purchased property services	1,356	312	-	312
Communications	5,321	3,589	6,000	(2,411)
Other purchased services	-	-	1,500	(1,500)
Supplies	9,509	9,522	10,000	(478)
Property and equipment	1,790	539	2,000	(1,461)
Other	-	-	650	(650)
Operations and Maintenance -				
Water/sewer	15,774	17,274	22,000	(4,726)
Repairs and maintenance	26,218	23,711	15,000	8,711
Supplies	26,585	36,710	25,000	11,710
Heating	16,032	15,038	18,000	(2,962)

**Unified School District Number 311
Pretty Prairie, Kansas**

GENERAL FUND

SUPPLEMENTAL GENERAL FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

		2018		
	2017	Actual	Budget	Variance
	Actual			Over
				(Under)
Expenditures (cont.):				
Outgoing Transfers -				
Food Service Fund	\$ 25,000	\$ 15,000	\$ 82,000	\$ (67,000)
Professional Development Fund	10,000	-	-	-
Special Education Fund	150,000	116,379	160,000	(43,621)
Career and Postsecondary Education Fund	225,000	105,000	100,000	5,000
At Risk (4 YR Old) Fund	-	20,000	25,000	(5,000)
At Risk (K-12) Fund	126,953	173,156	151,977	21,179
Adjustment to comply with legal max	-	-	(30,367)	30,367
Total Expenditures	<u>765,242</u>	<u>729,633</u>	<u>\$ 729,633</u>	<u>\$ -</u>
Receipts Over (Under) Expenditures	(3,348)	19,792		
Unencumbered Cash, Beginning	<u>36,467</u>	<u>33,119</u>		
Unencumbered Cash, Ending	<u>\$ 33,119</u>	<u>\$ 52,911</u>		

Unified School District Number 311
Pretty Prairie, Kansas

SPECIAL PURPOSE FUND

AT RISK (4 YR OLD) FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

		2018		
	<u>2017</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
	<u>Actual</u>			<u>Over</u>
				<u>(Under)</u>
Receipts:				
Transfer from General Fund	\$ -	\$ 37,654	\$ 99,488	\$ (61,834)
Transfer from Supplemental General Fund	-	20,000	25,000	(5,000)
Total Receipts	-	57,654	\$ 124,488	\$ (66,834)
Expenditures:				
Instruction -				
Certified salaries	-	18,001	\$ 71,540	\$ (53,539)
Insurance	-	922	15,000	(14,078)
Social Security	-	2,253	-	2,253
Other employee benefits	-	150	-	150
Supplies	-	2,037	-	2,037
Total Expenditures	-	23,363	\$ 86,540	\$ (63,177)
Receipts Over (Under) Expenditures	-	34,291		
Unencumbered Cash, Beginning	-	-		
Unencumbered Cash, Ending	\$ -	\$ 34,291		

Unified School District Number 311
Pretty Prairie, Kansas

SPECIAL PURPOSE FUND

AT RISK (K-12) FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

		2018		
	<u>2017 Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance Over (Under)</u>
Receipts:				
Transfer from General Fund	\$ 130,000	\$ 31,012	\$ 104,616	\$ (73,604)
Transfer from Supplemental General Fund	126,953	173,156	151,977	21,179
Total Receipts	<u>256,953</u>	<u>204,168</u>	<u>\$ 256,593</u>	<u>\$ (52,425)</u>
Expenditures:				
Instruction -				
Certified salaries	97,598	152,352	\$ 203,840	\$ (51,488)
Non-certified salaries	69,921	53,597	72,520	(18,923)
Insurance	18,807	16,558	20,000	(3,442)
Social Security	12,212	12,114	20,000	(7,886)
Other employee benefits	149	816	1,000	(184)
Supplies	<u>-</u>	<u>308</u>	<u>-</u>	<u>308</u>
Total Expenditures	<u>198,687</u>	<u>235,745</u>	<u>\$ 317,360</u>	<u>\$ (81,615)</u>
Receipts Over (Under) Expenditures	58,266	(31,577)		
Unencumbered Cash, Beginning	<u>68,244</u>	<u>126,510</u>		
Unencumbered Cash, Ending	<u>\$ 126,510</u>	<u>\$ 94,933</u>		

Unified School District Number 311
Pretty Prairie, Kansas

SPECIAL PURPOSE FUND

CAPITAL OUTLAY FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

	2018			Variance Over (Under)
	2017 Actual	Actual	Budget	
Receipts:				
Taxes and Shared Revenue -				
Ad valorem property	\$ 150,853	\$ 150,314	\$ 149,816	\$ 498
Delinquent tax	2,781	4,081	3,124	957
Motor vehicle tax	15,984	15,055	14,324	731
Recreational vehicle tax	248	217	204	13
Commercial vehicle tax	338	196	229	(33)
Interest on idle funds	-	20,893	6,500	14,393
Miscellaneous reimbursements	1,264	-	-	-
Miscellaneous revenue	23,266	49,375	-	49,375
Capital outlay state aid	37,313	30,318	30,411	(93)
Transfer from General Fund	96,917	-	-	-
Total Receipts	<u>328,964</u>	<u>270,449</u>	<u>\$ 204,608</u>	<u>\$ 65,841</u>
Expenditures:				
Instruction -				
Supplies	3,970	4,166	\$ -	\$ 4,166
Property and equipment	131,327	59,630	65,000	(5,370)
General Administration -				
Property and equipment	-	830	-	830
School Administration -				
Supplies	-	-	5,000	(5,000)
Property and equipment	4,919	1,676	-	1,676
Operations and Maintenance -				
Non-certified salaries	17,364	13,470	105,840	(92,370)
Insurance	-	-	10,000	(10,000)
Social Security	1,308	974	7,250	(6,276)
Other employee benefits	2,151	2,300	7,000	(4,700)
Repairs and maintenance	32,280	19,026	80,000	(60,974)
Property and equipment	6,999	-	10,500	(10,500)
Student Transportation Services -				
Property and equipment	-	28,403	80,000	(51,597)
Other Support Services -				
Supplies	-	3,552	7,000	(3,448)
QZAB Expenses -				
QZAB expenses	86,667	86,667	86,667	-
Site Improvements	29,043	44,345	-	44,345
Total Expenditures	<u>316,028</u>	<u>265,039</u>	<u>\$ 464,257</u>	<u>\$ (199,218)</u>
Receipts Over (Under) Expenditures	12,936	5,410		
Unencumbered Cash, Beginning	<u>359,799</u>	<u>372,735</u>		
Unencumbered Cash, Ending	<u>\$ 372,735</u>	<u>\$ 378,145</u>		

Unified School District Number 311
Pretty Prairie, Kansas

SPECIAL PURPOSE FUND

FOOD SERVICE FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

		2018		
	2017	Actual	Budget	Variance
	Actual			Over
				(Under)
Receipts:				
State aid	\$ 1,512	\$ 1,533	\$ 1,138	\$ 395
Federal aid	58,065	63,628	51,693	11,935
Student sales	55,422	48,466	46,906	1,560
Adult sales	3,304	2,804	13,337	(10,533)
Miscellaneous revenue	7,071	12,133	6,300	5,833
Transfer from General Fund	31,643	40,000	-	40,000
Transfer from Supplemental General Fund	25,000	15,000	82,000	(67,000)
Total Receipts	182,017	183,564	\$ 201,374	\$ (17,810)
Expenditures:				
Other Support Services -				
Purchased professional services	75	61	\$ -	\$ 61
Food Service Operation -				
Certified salaries	7,403	3,950	7,500	(3,550)
Non-certified salaries	63,369	63,586	70,000	(6,414)
Insurance	3,375	4,776	8,700	(3,924)
Social Security	5,257	5,014	5,900	(886)
Other employee benefits	64	2,397	4,800	(2,403)
Other purchased services	-	-	100	(100)
Food and milk	88,449	92,750	97,000	(4,250)
Miscellaneous supplies	4,916	5,940	5,000	940
Property and equipment	5,447	3,669	6,000	(2,331)
Other	830	830	1,000	(170)
Total Expenditures	179,185	182,973	\$ 206,000	\$ (23,027)
Receipts Over (Under) Expenditures	2,832	591		
Unencumbered Cash, Beginning	56,896	59,728		
Unencumbered Cash, Ending	\$ 59,728	\$ 60,319		

Unified School District Number 311
Pretty Prairie, Kansas

SPECIAL PURPOSE FUND

PROFESSIONAL DEVELOPMENT FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

		2018		Variance
	2017	Actual	Budget	Over
	Actual			(Under)
Receipts:				
State aid	\$ -	\$ 1,975	\$ -	\$ 1,975
Miscellaneous revenue	-	-	1,100	(1,100)
Transfer from General Fund	-	5,000	-	5,000
Transfer from Supplemental General Fund	10,000	-	-	-
Total Receipts	10,000	6,975	\$ 1,100	\$ 5,875
Expenditures:				
Instruction -				
Certified salaries	760	-	\$ 1,500	\$ (1,500)
Social Security	47	-	93	(93)
Other employee benefits	1	-	2	(2)
Instructional Support Staff -				
Purchased professional services	1,367	5,931	2,405	3,526
Other purchased services	5,095	4,334	7,000	(2,666)
Total Expenditures	7,270	10,265	\$ 11,000	\$ (735)
Receipts Over (Under) Expenditures	2,730	(3,290)		
Unencumbered Cash, Beginning	26,529	29,259		
Unencumbered Cash, Ending	<u>\$ 29,259</u>	<u>\$ 25,969</u>		

Unified School District Number 311
Pretty Prairie, Kansas

SPECIAL PURPOSE FUND

SPECIAL EDUCATION FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

		2018		Variance
	2017	Actual	Budget	Over
	Actual			(Under)
Receipts:				
Federal aid	\$ -	\$ 1,499	\$ -	\$ 1,499
Transfer from General Fund	242,623	226,917	322,200	(95,283)
Transfer from Supplemental General Fund	150,000	116,379	160,000	(43,621)
Total Receipts	392,623	344,795	\$ 482,200	\$ (137,405)
Expenditures:				
Instruction -				
Other purchased services	347,598	344,207	\$ 425,000	\$ (80,793)
General Administration -				
Certified salaries	6,588	3,950	7,000	(3,050)
Social Security	451	270	480	(210)
Other employee benefits	5	30	25	5
Student Transportation Services -				
Non-certified salaries	7,025	7,931	23,500	(15,569)
Social Security	527	611	1,750	(1,139)
Other employee benefits	7	273	505	(232)
Other purchased services	-	98	-	98
Purchased property services	287	642	-	642
Supplies	1,116	1,082	5,500	(4,418)
Total Expenditures	363,604	359,094	\$ 463,760	\$ (104,666)
Receipts Over (Under) Expenditures	29,019	(14,299)		
Unencumbered Cash, Beginning	212,420	241,439		
Unencumbered Cash, Ending	\$ 241,439	\$ 227,140		

Unified School District Number 311
Pretty Prairie, Kansas

SPECIAL PURPOSE FUND

CAREER AND POSTSECONDARY EDUCATION FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

	2018			Variance
	2017	Actual	Budget	Over
	Actual			(Under)
Receipts:				
State aid	\$ 7,710	\$ 7,418	\$ 8,280	\$ (862)
Miscellaneous revenue	68	-	-	-
Carl Perkins aid	500	-	-	-
Transfer from General Fund	59,810	130,000	75,000	55,000
Transfer from Supplemental General Fund	225,000	105,000	100,000	5,000
Total Receipts	293,088	242,418	\$ 183,280	\$ 59,138
Expenditures:				
Instruction -				
Certified salaries	148,531	172,728	\$ 157,780	\$ 14,948
Non-certified salaries	5,080	5,380	6,000	(620)
Insurance	19,656	20,808	22,500	(1,692)
Social Security	11,171	12,315	13,000	(685)
Other employee benefits	137	765	1,500	(735)
Other purchased services	1,516	2,950	2,000	950
Supplies	12,322	10,354	15,000	(4,646)
Property and equipment	2,015	846	3,000	(2,154)
Instructional Support Staff -				
Other purchased services	-	2,977	-	2,977
Operations and Maintenance -				
Purchased property services	45	70	-	70
Student Transportation Services -				
Non-certified salaries	9,376	8,720	25,000	(16,280)
Social Security	721	667	1,500	(833)
Other employee benefits	9	363	-	363
Purchased property services	1,728	241	3,000	(2,759)
Supplies	2,482	1,534	2,500	(966)
Total Expenditures	214,789	240,718	\$ 252,780	\$ (12,062)
Receipts Over (Under) Expenditures	78,299	1,700		
Unencumbered Cash, Beginning	44,642	122,941		
Unencumbered Cash, Ending	\$ 122,941	\$ 124,641		

Unified School District Number 311
Pretty Prairie, Kansas

SPECIAL PURPOSE FUND

KPERS SPECIAL RETIREMENT CONTRIBUTION FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

		2018		
	2017 Actual	Actual	Budget	Variance Over (Under)
Receipts:				
State aid	\$ -	\$ 196,572	\$ 203,846	\$ (7,274)
Transfer from General Fund	129,426	-	-	-
Total Receipts	129,426	196,572	\$ 203,846	\$ (7,274)
Expenditures:				
Employee Benefits -				
Instruction	88,950	131,297	\$ 140,096	\$ (8,799)
Student Support Services	3,191	5,220	5,026	194
Instruction Support Staff	3,410	6,467	5,371	1,096
General Administration	3,112	5,067	4,901	166
School Administration	13,733	24,199	21,630	2,569
Other Support Services	2,937	4,689	4,626	63
Operations and Maintenance	8,117	9,620	12,784	(3,164)
Student Transportation Services	938	847	1,476	(629)
Food Service Operation	5,038	9,166	7,936	1,230
Total Expenditures	129,426	196,572	\$ 203,846	\$ (7,274)
Receipts Over (Under) Expenditures	-	-		
Unencumbered Cash, Beginning	-	-		
Unencumbered Cash, Ending	\$ -	\$ -		

Unified School District Number 311
Pretty Prairie, Kansas

SPECIAL PURPOSE FUND

RECREATION COMMISSION FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

		2018		
	2017	Actual	Budget	Variance
	Actual			Over
				(Under)
Receipts:				
Taxes and Shared Revenue -				
Ad valorem property	\$ 37,527	\$ 37,358	\$ 37,236	\$ 122
Delinquent tax	775	1,059	777	282
Motor vehicle tax	3,986	3,757	3,572	185
Recreational vehicle tax	62	54	50	4
Commercial vehicle tax	84	49	57	(8)
Total Receipts	<u>42,434</u>	<u>42,277</u>	<u>\$ 41,692</u>	<u>\$ 585</u>
Expenditures:				
Recreation Commision appropriations	<u>41,000</u>	<u>43,500</u>	<u>\$ 43,500</u>	<u>\$ -</u>
Receipts Over (Under) Expenditures	1,434	(1,223)		
Unencumbered Cash, Beginning	<u>3,406</u>	<u>4,840</u>		
Unencumbered Cash, Ending	<u>\$ 4,840</u>	<u>\$ 3,617</u>		

**Unified School District Number 311
Pretty Prairie, Kansas**

SPECIAL PURPOSE FUND

CONTINGENCY RESERVE FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

	<u>2017 Actual</u>	<u>2018 Actual</u>
Receipts:		
Transfer from General Fund	\$ -	\$ -
Expenditures:		
Outgoing Transfers - Supplemental General Fund	-	-
Receipts Over (Under) Expenditures	-	-
Unencumbered Cash, Beginning	<u>271,010</u>	<u>271,010</u>
Unencumbered Cash, Ending	<u>\$ 271,010</u>	<u>\$ 271,010</u>

**Unified School District Number 311
Pretty Prairie, Kansas**

SPECIAL PURPOSE FUND

OWLS GRANT FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

	<u>2017 Actual</u>	<u>2018 Actual</u>
Receipts:		
Grants	\$ -	\$ -
Expenditures:		
Instruction - Supplies	<u>-</u>	<u>-</u>
Receipts Over (Under) Expenditures	-	-
Unencumbered Cash, Beginning	<u>1,067</u>	<u>1,067</u>
Unencumbered Cash, Ending	<u>\$ 1,067</u>	<u>\$ 1,067</u>

Unified School District Number 311
Pretty Prairie, Kansas

SPECIAL PURPOSE FUND

PRE-K GRANT FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>
Receipts:		
Grants	\$ 30,160	\$ 19,844
Expenditures:		
Instruction -		
Certified salaries	26,778	10,933
Social Security	2,084	896
Other employee benefits	26	11
Other purchased services	-	780
Supplies	1,272	3,224
Property and equipment	-	4,000
Total Expenditures	<u>30,160</u>	<u>19,844</u>
Receipts Over (Under) Expenditures	-	-
Unencumbered Cash, Beginning	-	-
Unencumbered Cash, Ending	<u>\$ -</u>	<u>\$ -</u>

Unified School District Number 311
Pretty Prairie, Kansas

SPECIAL PURPOSE FUND

SMALL RURAL SCHOOLS FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>
Receipts:		
Federal aid	\$ 4,159	\$ 26,959
Expenditures:		
Instruction -		
Certified salaries	-	16,121
Non-certified salaries	3,906	8,936
Social Security	250	1,879
Other employee benefits	3	23
Total Expenditures	<u>4,159</u>	<u>26,959</u>
Receipts Over (Under) Expenditures	-	-
Unencumbered Cash, Beginning	<u>-</u>	<u>-</u>
Unencumbered Cash, Ending	<u>\$ -</u>	<u>\$ -</u>

**Unified School District Number 311
Pretty Prairie, Kansas**

SPECIAL PURPOSE FUND

TEXTBOOK & STUDENT MATERIAL REVOLVING FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

	<u>2017 Actual</u>	<u>2018 Actual</u>
Receipts:		
Student fees and materials	\$ 26,630	\$ 26,302
Miscellaneous revenue	1,692	1,930
Total Receipts	<u>28,322</u>	<u>28,232</u>
Expenditures:		
Instruction -		
Textbooks	5,187	7,614
Instruction Support Staff -		
Supplies	<u>12,970</u>	<u>32,156</u>
Total Expenditures	<u>18,157</u>	<u>39,770</u>
Receipts Over (Under) Expenditures	10,165	(11,538)
Unencumbered Cash, Beginning	<u>67,340</u>	<u>77,505</u>
Unencumbered Cash, Ending	<u>\$ 77,505</u>	<u>\$ 65,967</u>

Unified School District Number 311
Pretty Prairie, Kansas

SPECIAL PURPOSE FUND

TITLE I FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>
Receipts:		
Federal aid	\$ 14,413	\$ 45,995
Expenditures:		
Instruction -		
Certified salaries	13,504	43,272
Social Security	898	2,690
Other employee benefits	11	33
Total Expenditures	<u>14,413</u>	<u>45,995</u>
Receipts Over (Under) Expenditures	-	-
Unencumbered Cash, Beginning	-	-
Unencumbered Cash, Ending	<u>\$ -</u>	<u>\$ -</u>

Unified School District Number 311
Pretty Prairie, Kansas

SPECIAL PURPOSE FUND

TITLE II-A FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

	<u>2017 Actual</u>	<u>2018 Actual</u>
Receipts:		
Federal aid	\$ 4,795	\$ 12,393
Expenditures:		
Instruction -		
Certified salaries	4,500	11,782
Social Security	291	604
Other employee benefits	<u>4</u>	<u>7</u>
Total Expenditures	<u>4,795</u>	<u>12,393</u>
Receipts Over (Under) Expenditures	-	-
Unencumbered Cash, Beginning	<u>-</u>	<u>-</u>
Unencumbered Cash, Ending	<u>\$ -</u>	<u>\$ -</u>

Unified School District Number 311
Pretty Prairie, Kansas

SPECIAL PURPOSE FUND

TITLE IV FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>
Receipts:		
Federal aid	\$ -	\$ 926
Expenditures:		
Instruction -		
Supplies	-	926
Receipts Over (Under) Expenditures	-	-
Unencumbered Cash, Beginning	-	-
Unencumbered Cash, Ending	\$ -	\$ -

Unified School District Number 311
Pretty Prairie, Kansas

BOND AND INTEREST FUND

BOND AND INTEREST FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

		2018		
	2017 Actual	Actual	Budget	Variance Over (Under)
Receipts:				
Taxes and Shared Revenue -				
Ad valorem property	\$ 102,594	\$ 100,308	\$ 3,886	\$ 96,422
Delinquent tax	2,149	2,933	-	2,933
Motor vehicle tax	11,954	9,909	9,751	158
Recreational vehicle tax	186	140	139	1
Commercial vehicle tax	253	111	157	(46)
State aid	33,907	27,123	27,123	-
Total Receipts	151,043	140,524	\$ 41,056	\$ 99,468
Expenditures:				
Interest	26,280	22,755	\$ 22,755	\$ -
Principal	115,000	120,000	120,000	-
Total Expenditures	141,280	142,755	\$ 142,755	\$ -
Receipts Over (Under) Expenditures	9,763	(2,231)		
Unencumbered Cash, Beginning	244,228	253,991		
Unencumbered Cash, Ending	\$ 253,991	\$ 251,760		

**Unified School District Number 311
Pretty Prairie, Kansas**

TRUST FUND

SPECIAL EDUCATION GIFT FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

	<u>2017 Actual</u>	<u>2018 Actual</u>
Receipts:		
Miscellaneous reimbursements	\$ -	\$ -
Expenditures:		
Instruction	<u>-</u>	<u>-</u>
Receipts Over (Under) Expenditures	-	-
Unencumbered Cash, Beginning	<u>10,000</u>	<u>10,000</u>
Unencumbered Cash, Ending	<u><u>\$ 10,000</u></u>	<u><u>\$ 10,000</u></u>

**Unified School District Number 311
Pretty Prairie, Kansas**

AGENCY FUNDS

SCHEDULE OF RECEIPTS AND DISBURSEMENTS

Regulatory Basis

For the Year Ended June 30, 2018

	<u>Beginning Cash Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Cash Balance</u>
Student Organizations:				
Middle School -				
Cheerleaders	\$ 60	\$ 46	\$ 67	\$ 39
Girls Basketball	-	244	-	244
Volleyball	25	-	-	25
Track	218	1	-	219
Stuco	1,694	3,385	2,725	2,354
Subtotal Middle School	<u>1,997</u>	<u>3,676</u>	<u>2,792</u>	<u>2,881</u>
High School -				
Boys BB Student account	2,939	2,973	2,439	3,473
Girls BB Student account	-	4,461	4,461	-
Football Student account	486	2,931	3,006	411
Track Student account	3,100	3,154	1,482	4,772
Volleyball Student account	4,069	2,287	2,682	3,674
Music Student account	1,760	3,325	4,095	990
Cheerleaders	3,644	1,785	2,766	2,663
Drama/Play	1,543	2,469	2,008	2,004
Entrepreneurial class	900	3,591	3,448	1,043
FFA Student account	1,742	15,982	14,564	3,160
Forensics/Speech Student account	1,323	305	118	1,510
German exchange	154	-	-	154
Marine Biology	-	4,715	4,715	-
Stuco	313	488	293	508
Class of 2015	475	-	-	475
Class of 2016	692	-	-	692
Class of 2018	486	10	237	259
Class of 2019	494	1,887	2,335	46
Class of 2020	-	2,106	906	1,200
Class of 2021	-	5	-	5
Quiz Bowl Club	223	-	19	204
National Honor Society	23	-	-	23
Subtotal High School	<u>24,366</u>	<u>52,474</u>	<u>49,574</u>	<u>27,266</u>
Total Student Organization Funds	<u>26,363</u>	<u>56,150</u>	<u>52,366</u>	<u>30,147</u>
Sales Tax:				
Sales Tax - Middle School	62	183	242	3
Sales Tax - High School	-	4,015	4,015	-
Total Sales Tax	<u>62</u>	<u>4,198</u>	<u>4,257</u>	<u>3</u>
Total Agency Funds	<u>\$ 26,425</u>	<u>\$ 60,348</u>	<u>\$ 56,623</u>	<u>\$ 30,150</u>

**Unified School District Number 311
Pretty Prairie, Kansas**

DISTRICT ACTIVITY FUNDS

SCHEDULE OF RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH

Regulatory Basis

For the Year Ended June 30, 2018

	<u>Beginning Unencumbered Cash Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Ending Unencumbered Cash Balance</u>	<u>Add Encumbrances and Accounts Payable</u>	<u>Ending Cash Balance</u>
Gate Receipts:						
High School Athletics	\$ 2,473	\$ 6,141	\$ 8,483	\$ 131	\$ -	\$ 131
School Projects:						
Grade School						
Student Activity	1,700	3,222	2,529	2,393	-	2,393
RIF	508	-	428	80	-	80
Library	2,167	2,813	1,543	3,437	-	3,437
Middle School						
Band students	104	436	-	540	-	540
Student activities	14	1,457	1,255	216	-	216
Yearbook	314	1,465	1,123	656	-	656
High School						
Athletics student accounts	7,138	11,923	8,476	10,585	-	10,585
Library Fund	344	47	-	391	-	391
Antidrug Project	270	-	-	270	-	270
Concessions	-	13,500	13,500	-	-	-
Student Benefits/Vending Machine	6,115	7,356	7,639	5,832	-	5,832
Total School Projects	18,674	42,219	36,493	24,400	-	24,400
Total District Activity Funds	\$ 21,147	\$ 48,360	\$ 44,976	\$ 24,531	\$ -	\$ 24,531

**Unified School District Number 311
Pretty Prairie, Kansas**

RELATED MUNICIPAL ENTITY

RECREATION COMMISSION

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

		2018		
	2017			Variance
	Actual	Actual	Budget	Over (Under)
Receipts:				
USD #311 Pretty Prairie	\$ 42,185	\$ 43,500	\$ 39,000	\$ 4,500
Participation fees	540	1,960	2,000	(40)
Interest on idle funds	7	5	12	(7)
Miscellaneous	5,575	-	-	-
Total Receipts	<u>48,307</u>	<u>45,465</u>	<u>\$ 41,012</u>	<u>\$ 4,453</u>
Expenditures:				
Baseball	5,025	15,107	\$ 11,450	\$ 3,657
Basketball	1,895	2,648	3,640	(992)
Insurance	1,380	1,380	2,400	(1,020)
Arts and crafts	1,000	-	1,000	(1,000)
Golf	6,500	6,500	6,500	-
Civic theater support	-	-	3,000	(3,000)
July 4th Celebration	3,000	3,000	3,000	-
Trips	-	1,950	-	1,950
Sunset home support	-	-	2,000	(2,000)
Library support	3,000	3,000	3,000	-
Scholarship support	1,500	450	1,500	(1,050)
Publications	47	42	50	(8)
Miscellaneous	4,210	3,056	4,450	(1,394)
New Programs / Projects	18,981	4,025	15,000	(10,975)
Total Expenditures	<u>46,538</u>	<u>41,158</u>	<u>\$ 56,990</u>	<u>\$ (15,832)</u>
Receipts Over (Under) Expenditures	1,769	4,307		
Unencumbered Cash, Beginning	<u>31,267</u>	<u>33,036</u>		
Unencumbered Cash, Ending	<u>\$ 33,036</u>	<u>\$ 37,343</u>		